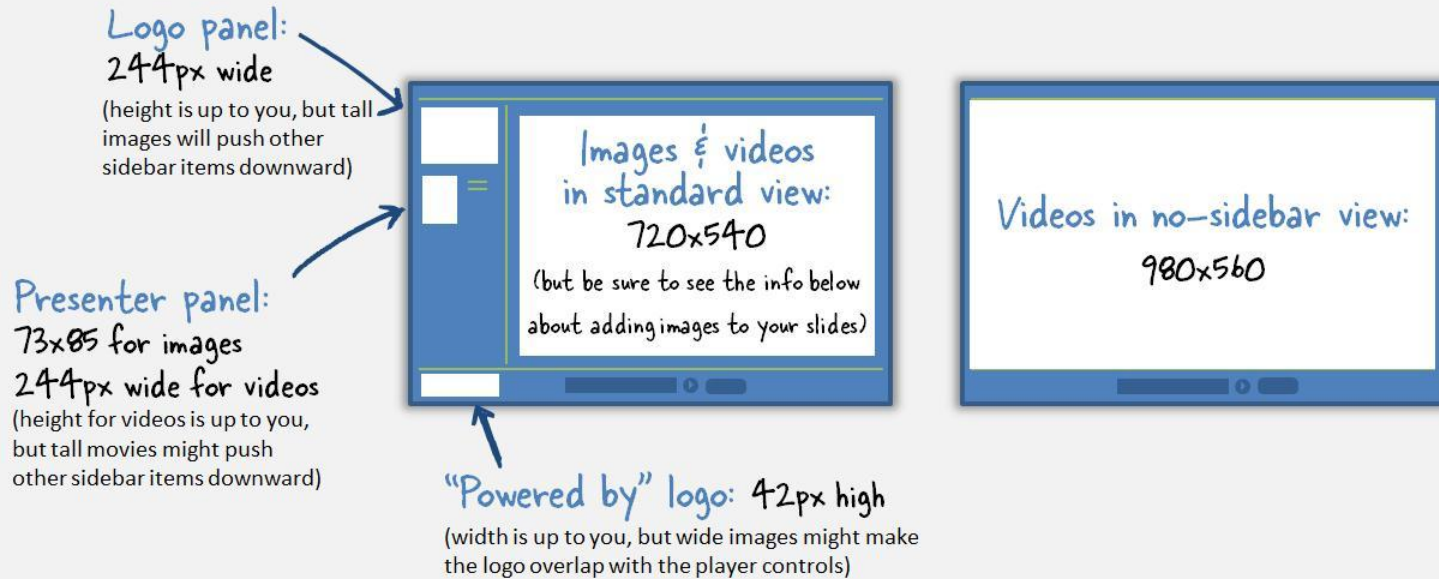


Recommended maximum sizes for videos & images

Presenter '09



About those images you add to your slides...

Whenever you insert an image onto a slide, PowerPoint scales it down a little by default. For best quality, you'll need to resize the image to its original dimensions. Here's how:

1. Right-click the image and choose **Size and Position**.
2. Change the **Size** values to match the image's original dimensions *in inches*. (PowerPoint measures in inches, not pixels, so you'll need to convert your pixel measurements to inches. [Here's a tool](#) to help with that, or you can just Google "convert pixels to inches.")
3. Once you've entered the dimensions, click **Close**.

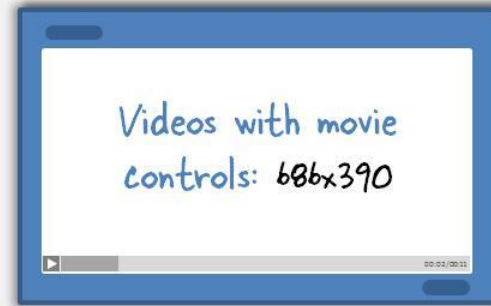
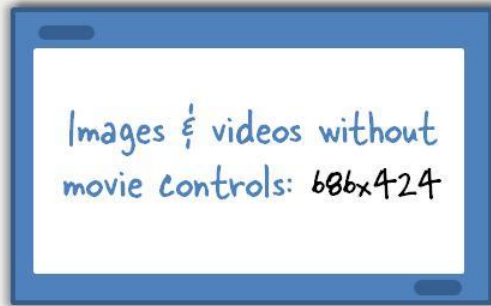
For best quality, avoid scaling — here's how:

Images and videos will always look best if you prevent your published course from being scaled up or down. You can lock the presentation at its optimal size like this:

1. With your presentation open in PowerPoint, click **Player Templates** on the Articulate menu.
2. Click **Other**.
3. Use the **Presentation size** dropdown to choose **Lock presentation at optimal size**.
4. Click **Close**.

Recommended maximum sizes for videos & images

Quizmaker '09



Engage '09

| | |
|------------------|--|
| Process: | 620x310 (if you omit text from the step) |
| Labeled Graphic: | 690x470 (for the main graphic) 312x415 (for media within each label) |
| Tabs: | 425x380 (with tabs set to the default size of 30%) 553x380 (with tabs set to minimum size of 10%) |
| Circle Diagram: | 250x330 (but a height of 310 looks better) |
| Timeline: | 620x310 |
| Media Tour: | 688x468 (without captions or video playbar) |
| FAQ: | 617x310 |

| | |
|---------------|--|
| Pyramid: | 250x320 (but a height of 305 looks better) |
| Guided Image: | The main image resizes by itself, based on the percentage you set in Interaction Properties > Guided Image. To avoid resizing, use: 434x295 (if using default size of 75%) 490x335 (if using size percentage of 85%) Media size within each label depends on whether the main image is set to display on the right/left or top/bottom, and the size percentage you've chosen in Interaction Properties. |
| Glossary: | 493x330 (with terms set to minimum width of 20%) |
| Flipbook: | 300x370 |
| Flashcards: | 430x290 |
| Stairstep: | 270x180 |